



Furnace, Air Conditioner, Air to Air Exchanger (HRV) Maintenance Information:

If you have any issues with your Furnace, Air Conditioner, or HRV please contact:

H&S Heating & AC

320-654-1522

The Furnace Should be checked over and cleaned (by an HVAC Company) once yearly to insure that it is maintaining correctly and running efficiently. The furnace filter should be inspected monthly and changed every 4-6 months for a 4" filter, if you are using a 1" filter it needs to be changed every month. Make sure the furnace is not running when you inspect or change the filter.

The Air Conditioner Should also be checked over and cleaned (by an HVAC Company) once yearly to insure that it is maintaining correctly and running efficiently. This unit also has a filter that should be inspected monthly and changed every 4-6 months for a 4" filter, if you are using a 1" filter it needs to be changed every month. Make sure the AC is not running when you inspect or change the filter.

The HRV has washable filters that need to be washed every 90 days. Make sure the unit is unplugged with you take the filters out. Remove the filters and wash them in the sink with water, let them dry before you put them back in and plug HRV back in.

Clean the Center Core Once a Year:

*Open the front panel of the HRV remove the center core. Soak the core in warm soapy water for 3 hours, rinse core out then let it air dry.

*Locate the vents on the outside of your house and make sure they are free of debris so the system can work properly.